



# NEW ORLEANS

## BAPTIST THEOLOGICAL SEMINARY

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### EVAN5230-65, 37 Supervised Ministry I

Fall 2016/17

8x Hybrid; Class Dates : 8/29, 9/12, 9/26, 10/10, 10/24, 11/17, 11/28, 12/12

Class Times: 3:00 pm – 4:50 pm

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|                   |  |
|-------------------|--|
| Instructor Name:  | Dr. Will McRaney   |
| Instructor Title: | Adjunct Professor  |
| email address:    | <a href="mailto:will@willmcraney.com">will@willmcraney.com</a> |
| website:          | <a href="http://www.willmcraney.com">www.willmcraney.com</a>   |
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*The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.*

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#### Core Value

Each academic year, a core value is emphasized. This academic year, the core value is **Characteristic Excellence**– “What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ.”

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#### Course Description

The purpose of this course is to give the student evangelistic tools and supervised training and experience in sharing the Gospel with non-Christians. In addition, the student will receive some exposure to materials to use in teaching others how to witness. Also can be taken as PATH5230.

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#### Student Learning Outcomes

In order to stimulate evangelistic church growth and health, the students, by the end of the course, the student will:

1. Be able to apply their knowledge and comprehension of the ministry of personal evangelism, approaches to personal evangelism, and the biblical and theological aspects of personal evangelism to stimulate evangelistic church growth and health through mobilizing the church for evangelism.
2. Organize sharing the Gospel with non-Christians into their lifestyle.
3. Be able to share the Gospel with non-Christians.
4. Be able to train others in the use of various evangelistic tools for sharing the Gospel with non-Christians.

## Curriculum Competencies Addressed

This course will address the following curriculum competencies:

1. *Interpersonal relationship skills*: to witness effectively, students will be given evangelistic tools and supervised training to develop relationships with non-Christians and share the Gospel with them.
2. *Disciple making*: to stimulate church growth, students will learn how to mobilize the church through proper training to lead church members to effectively share the Gospel with non-Christians.

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## Course Texts

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

*One on One: Evangelism Made Simple*. Personal Evangelism Kit. Alexandria, La.:

Evangelism/Church Growth Team, 2008.

# To order, go to <https://louisianabaptists.org/order/1on1> When the student places an order, he or she will receive the first two chapters and an audio link to the PRAY presentation. The kits will be shipped the next business day LBC offices are open.

Will McRaney. *The Art of Personal Evangelism*. Nashville: Broadman, 2003.

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## Course Requirements and Grading

1. TEXTBOOKS AND PARTICIPATION. Students will complete assigned readings of the textbooks and watch or listen to messages according to the course requirements and schedule as specified in the syllabus and Blackboard. This course will be taught in hybrid format using Blackboard and in-class lectures. Students will be responsible for all assignments as instructed on Blackboard.
2. RESEARCH PROJECT. Students will analyze 5-7 personal evangelism training resources. Students will be divided in groups during **Unit 7** to work on the presentation that is due during **Unit 9**. Students will employ Wiki for preparation of the project.

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3. THE PRAY PRESENTATION: Students will memorize the *PRAY* presentation of the Gospel. Memorization must include the verses of Scripture which accompany the *PRAY presentation* (students may choose which translation they desire to use). A **mid-term exam** will be given to assess students' understanding and comprehension of the *PRAY* presentation of the Gospel. **DUE: Mid-Term Exam - Unit 6**
4. EVANGELISM TEAM: Students will spend a minimum of 1.5 hours per week for 10 weeks in a personal evangelism ministry through a local church. Teams will turn in a weekly report of their witnessing experiences. The student will turn in *Evangelism Team Information* for **Unit 2**. The team is responsible for insuring that their supervisor is familiar with Supervisor Training Presentation available through the SM Website: <http://www.nobts.edu/SupervisedMinistry/SupMin1/Default.html>. *The Supervisor Training Verification* should be secured and turned in for **Unit 3**. The team will also meet with their supervisor twice during the semester to evaluate the team's ministry. The team supervisor will complete an evaluation of each student's ministry at the end of the semester (**all forms**

are available at the Supervised Ministry website). **DUE: Unit 11**

5. **EVANGELISM REFLECTIONS:** Students will submit two typed verbatim accounts and four typed reflection papers (see attached form) from personal witnessing experiences in which the student shared the Gospel with an unbeliever during the semester. The evangelism reflections should be completed and turned in during class. **Due:**
  - **Verbatim Account 1 and Reflections 1, 2 (Using Your Testimony) due in Unit 7;**
  - **Verbatim Account 2 and Reflections 3, 4 (Using PRAY Presentation) due Unit 11**
6. **FINAL EXAM:** Students will complete the final comprehensive exam covering all of the materials examined in class. **Due: Unit 11**

### **Course Evaluation**

Students are required to complete all assignments in accordance with course requirements. The student's grade will be based on the satisfactory completion of the following:

|  |     |
|--|-----|
| 1. Research Project                                    | 10% |
| 2. Mid-Term Exam (PRAY Presentation)                   | 15% |
| 3. Weekly Evangelism Team Reports                      | 10% |
| 4. Evangelism Verbatim Accounts/Reflections            | 20% |
| 5. Final Exam  | 20% |
| 6. Final Supervisor Evaluation & Training Verification | 5%  |
| 7. Participation (In Class & Blackboard)               | 20% |

### **Grading Scale**

A 100-93    B 92-85    C 84-77    D 76-70    F 69 and below

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**Course Outline:**    Schedule/exams

A course schedule (which will include the due dates for all assignments) will be posted on Blackboard and will be distributed to students on the first day of class, August 29th.

### **Course Schedule**

Typically Units begins on a Tuesday and ends on the following Monday (note exceptions around break and holidays). The due dates for assignments will be the **Monday night at midnight for each scheduled Unit**. For example, Unit 1 will begin on the opening day of the course as stated in the NOBTS *Academic Catalog* (see above under *Academic Catalog Policies*). Due dates will be Monday night at midnight. Final exams are due by midnight on the day internet courses close, as listed in the *Academic Catalog*. The Information Technology Center will close all Blackboard shells at midnight Central Time on this date. Students will no longer have access to the Bb shell after this time. Such dates will be listed in the NOBTS catalog. Here are the calendar dates for the Blackboard course Units. Bold Units indicate weeks we meet together in the classroom.

**Unit 1 = Aug 22–29**

Unit 2 = Aug 30–Sept 5

**Unit 3 = Sept 6–19**

**Unit 4 = Sept 20-26**

Unit 5 = Sept 27-Oct. 3

**Unit 6 = Oct 4-14**

Fall Break

**Unit 7 = Oct 24-31**

**Unit 8 = Nov. 1-7**

Unit 9 = Nov. 8-18

Thanksgiving

**Unit 10 Nov 28-Dec 5**

**Unit 11 Dec. 6-15**

**EACH UNIT REPRESENTS ONE WEEK'S WORK. PLEASE NOTE THE DATES FOR THE ON CAMPUS CLASS MEETINGS**

| Study Units                              | Beginning Date                | Textbook reading and assignments are due at the end of the week they are assigned.<br><br>On the weeks we meet, it will be best if all readings have been completed in order to grasp the most from our lecture times, but the written reports are due in the Discussion Board at the end of the week<br>(OO = One on One; APE – The Art of Personal Evangelism) |
|--|-------------------------------|--|
| Pre-class                                |                               | <ul style="list-style-type: none"> <li>Review Blackboard</li> <li>Secure books for the course</li> <li>Initial review of syllabus</li> </ul>   |
| <b>Unit 1 Meet in Class #1 (Aug 29)</b>  | Week of:<br>Aug 22-Aug 29     | <ul style="list-style-type: none"> <li>Introduction &amp; Syllabus</li> <li>Mentors/Supervisors – What is their Role? What is Student Role?</li> <li>What is Evangelism, its State and Why Share?</li> </ul>   |
| Unit 2                                   | Week of:<br>Aug 30 - Sept 5   | <ul style="list-style-type: none"> <li>APE Introduction and Chapter 1 – God’s Involvement</li> <li>OO – Session 4 – The Holy Spirit at Work</li> <li><b>Evangelism Team Information Due</b></li> </ul>   |
| <b>Unit 3 Meet in Class #2 (Sept 12)</b> | Week of:<br>Sept 6-19         | <ul style="list-style-type: none"> <li>APE Chapter 2 – Understanding Our Role</li> <li>OO – Session 6 – Getting Started: Praying Friends &amp; Family to Christ</li> <li><b>Supervisor Training Verification</b></li> <li>Gospel Message</li> <li>Spiritual Warfare</li> </ul>   |
| <b>Unit 4 Meet in Class #2 (Sept 26)</b> | Week of:<br>Sep 20-26         | <ul style="list-style-type: none"> <li>APE Chapter 3 – Understanding Content Essentials</li> <li>OO – Session 1 – The P.R.A.Y. Gospel Presentation</li> </ul>  |
| Unit 5                                   | Week of:<br>Sept 27 - Oct 3   | <ul style="list-style-type: none"> <li>APE Chapter 4 - CO in Evang: Making Gospel Make Sense</li> <li>OO – Session 2 – Sharing Your Faith Story (testimony)</li> </ul>   |
| <b>Unit 6 Meet in Class #4 (Oct 10)</b>  | Week of:<br>Oct 4-14          | <ul style="list-style-type: none"> <li>APE Chapter 5 – CO Inside Your Context</li> <li><b>Your Testimony must be submitted to <a href="http://whatvaluemost.com">whatvaluemost.com</a></b></li> <li><b>Mid-Term Exam PRAY (will open this week)</b></li> </ul>   |
| <b>Fall Break</b>                        | <b>Week of:<br/>Oct 17-21</b> | The Mid-Term will remain open this entire week, but you may take it anytime before.  |
| <b>Unit 7 Meet in Class #5 (Oct 24)</b>  | Week of:<br>Oct 24-31         | <ul style="list-style-type: none"> <li>APE Chapter 6 - CO Christ Outside Your Context</li> <li>OO – Session 5 – Building Authentic Relationships with Unbelievers</li> <li>Form groups for research project</li> <li><b>Due: 1 Verbatim Account &amp; 2 Evangelism Reflections using Your</b></li> </ul>   |

|  |   | Testimony   |
|--|---|---|
| Unit 8   | Week of:<br>Nov 1-7   | <ul style="list-style-type: none"> <li>• APE Chapter 7 - Conversation Tips and Aids</li> <li>• OO – Session 3 – Sharing Jesus Using a Tract or Marked N.T.</li> </ul>   |
| <b>Unit 9</b><br><b>Meet in</b><br><b>Class #6</b><br><b>(Nov 7)</b>   | Week of:<br>Nov 8-18  | <ul style="list-style-type: none"> <li>• APE Chapter 8 - Removing Barriers</li> <li>• <b>Due: Research Project on Various Personal Evangelism Tools</b></li> </ul>  |
| Unit 10  | Week of:<br>Nov 28 – Dec. 5   | APE Chapter 9 - What's Next? Best of the Rest   |
| <b>Unit 11</b><br><b>Meet in</b><br><b>Class #8</b><br><b>(Dec 12)</b> | Week of:<br>Dec 6–15<br>Course closes on<br>Tuesday Dec 13 at<br>11:59 PM | <ul style="list-style-type: none"> <li>• <b>Supervisor Evaluation Form Due</b></li> <li>• <b>Evangelism Team Weekly Report Form Due</b></li> <li>• <b>Due: 1 Verbatim Account &amp; 2 Evang. Reflections – PRAY</b></li> <li>• <b>Mentor Meeting Reports</b></li> <li>• <b>FINAL EXAM:</b><br/><b>The Exam will be open all of Finals Week</b></li> <li>• The final sectional exam will open in Blackboard and must be taken by the closing date indicated in the Seminary Academic Catalog. Our Blackboard shell will close at 11:59 PM of that day. (Dec 13)</li> </ul> |

## Course Policies

### Absences

Class attendance is essential for effective learning. According to the New Orleans Baptist Theological Seminary Catalog, the maximum number of absences without failure for an 8-meeting per semester hybrid is two class sessions. A class session missed because of late enrollment will be counted as an absence. Arriving late to class or leaving class early will count as ½ of an absence. A grade of “F” will be assigned to students who fail to adhere to the attendance policy.

### Assignment Submission

All assignments are to be submitted by the designated due date. Assignments not submitted *by the designated due date* are considered *late* and late assignments will incur ***an initial 10-point penalty*** and ***accumulate a one-point penalty for each additional day***. Late assignments are due no later than the final day of class, *no exceptions*. ***If all course assignments are not received by the final day of class, a grade of zero is automatically earned for the missing assignments.*** Assignments should **not** be e-mailed to professors.

### Assignment Format

All assignments are to be typed, double-spaced with 12-point font (Times New Roman preferred) and 1-inch margins unless otherwise indicated. Assignment pages should be uploaded to Blackboard with a Turabian format cover page that includes name, date of submission and assignment title. A Turabian style guide is available in the NOBTS library and located on the NOBTS web site at <http://www.nobts.edu/resources/pdf/Extensions.Old/turabiantutor7thjan08.pdf>.

All other policies will be in accordance with the New Orleans Baptist Theological Seminary Academic Catalog.

## Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

## Additional Course Information

Blackboard sites

Special instructions

Plagiarism

Computer/Phone usage policy

The Write Stuff: [www.nobts.edu/writing](http://www.nobts.edu/writing)

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## Selected Bibliography

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**SUPERVISOR TRAINING VERIFICATION FORM**  
**SUPERVISED MINISTRY 1 – PATH5230**  
**NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY**

\_\_\_\_\_  
**Name of Supervisor**

\_\_\_\_\_  
**Name of Student**

\_\_\_\_\_  
**Name of Church**

\_\_\_\_\_  
**Student's Ministry Position**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Phone (Include Area Code)**

\_\_\_\_\_  
**Phone (Include Area Code)**

\_\_\_\_\_  
**Supervisor's E-mail**

\_\_\_\_\_  
**Student's E-mail**

I have established a learning agreement with the above-named student in the Supervised Ministry 1 program of NOBTS for a minimum of 10 weeks of supervised experience.

- I. It is my understanding that I must meet at least three of the following qualifications to be considered as a supervisor (please check all that apply):
- I have a Masters decree from an accredited theological seminary (Required).
  - I am on the ministerial staff of a church.
  - I have been ordained or licensed by a Baptist church.
  - I have at least three years of church leadership experience in evangelism.
- II. It is my understanding that my responsibilities as a supervisor include the following:
1. I will review the Supervised Ministry 1 Training Presentation (available on the NOBTS website): <http://www.nobts.edu/SupervisedMinistry/SupMin1/Default.html>.
  2. I will meet with the team at least twice during the semester to reflect on the team's personal evangelism ministry experience.
  3. I will complete and submit an evaluation of each student's ministry at the end of the semester (forms are available at the website mentioned in #1 and as part of the student's syllabus). I will also review and sign the Evangelism Team Weekly Report Form indicating the student has completed the required assignment (It is the students responsibility to fill out the weekly forms).
- III. It is my understanding that the student's responsibilities will include:
1. Make sure their supervisor has reviewed this form, signed it, and returned a copy to their professor.
  2. Spend a minimum of 1.5 hours a week for 10 weeks in a personal evangelism ministry through the local church and keep a weekly report of their witnessing experiences
  3. Students must meet with their supervisor twice during the semester to evaluate the team's ministry.
  4. The supervisor will complete an evaluation of each student's ministry at the end of the semester using the Supervisor Evaluation of Evangelism Team form (A copy of this

form can be found on the website mentioned above or you may obtain a copy from the student).

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**Supervisor**

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**Date**

(My signature verifies that I have reviewed the requirements of Supervised Ministry 1 and will complete the requirements as printed on this page. Please give your student a copy of this form and retain a copy for your personal file. Thank you for your cooperation)

**SUPERVISOR EVALUATION OF EVANGELISM TEAM**  
**SUPERVISED MINISTRY 1 – PATH5230**  
**NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY**  
**SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

Church Name \_\_\_\_\_

Supervisor \_\_\_\_\_

Evangelism Team (names of students) \_\_\_\_\_

\_\_\_\_\_

Please answer the following questions regarding the ministry of your church's evangelism team this semester. Feel free to use the back of this sheet if additional comments are necessary. Upon completion, please enclose this evaluation in a sealed envelope and return that envelope to one of the students on the evangelism team. Thank you again for your cooperation this semester.

Briefly describe the strengths that you have observed in this evangelism team during their involvement in the ministry of your church this semester.

Briefly describe the weaknesses that you have observed in this evangelism team during their involvement in the ministry of your church this semester.

Overall evaluation of evangelism team's performance (please check one and include any explanatory comments in the space to the right):

Excellent \_\_\_\_\_

Good \_\_\_\_\_

Fair \_\_\_\_\_

Poor \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

**EVANGELISM REFLECTION FORM**  
**SUPERVISED MINISTRY 1 – PATH5230**  
**NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY**

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CONTEXT:**

- Person with whom you shared: \_\_\_\_\_
- Accompanied by: \_\_\_\_\_
- Opportunity a result of: \_\_\_\_\_

**INTERACTION**

- What did you learn about this person?
- How did you transition into sharing the gospel?
- Evangelistic tool/specific gospel presentation used:
- In your opinion, how clear was your explanation of the gospel message? Did you leave out any of the elements of the Gospel?
- What key issues and/or questions surfaced during your conversation?
- Where there any hindrances to your conversation?
- How did you address these hindrances?
- Did you call for a response? Why or why not? If you did, how did they respond?
- If the person did not respond positively, what do you think is preventing him/her from receiving Christ?
- What plans did you make to talk again?

**EVALUATION**

- What did you do well?
- What would you do differently next time?
- What did this experience teach you about disciple-making?

**EVANGELISM TEAM WEEKLY REPORT FORM**  
Supervised Ministry I – New Orleans Baptist Theological Seminary

Class Section \_\_\_\_\_ Church \_\_\_\_\_

Evangelism Team Members: \_\_\_\_\_

*Indicate a number for the following areas. When two or more team members have a witnessing encounter together, show results as one witnessing encounter. After completing all 10 weeks, have your supervisor sign the form below.*

Week #: Month/Date 1: / / 2: / / 3: / / 4: / / 5: / / 6: / / 7: / / 8: / / 9: / / 10: / / **TOTAL**

| <b>TEAM WITNESSING ENCOUNTERS</b>         |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|
| # of attempts                             |  |  |  |  |  |  |  |  |  |  |
| # talked with                             |  |  |  |  |  |  |  |  |  |  |
| <b>Type of Encounter</b>                  |  |  |  |  |  |  |  |  |  |  |
| Church prospect                           |  |  |  |  |  |  |  |  |  |  |
| Survey                                    |  |  |  |  |  |  |  |  |  |  |
| Servanthood evangelism                    |  |  |  |  |  |  |  |  |  |  |
| Other                                     |  |  |  |  |  |  |  |  |  |  |
| <b>Gospel Presented</b>                   |  |  |  |  |  |  |  |  |  |  |
| 1 <sup>st</sup> -time confession of faith |  |  |  |  |  |  |  |  |  |  |
| Assurance                                 |  |  |  |  |  |  |  |  |  |  |
| No decision                               |  |  |  |  |  |  |  |  |  |  |
| <b>Gospel Not Presented</b>               |  |  |  |  |  |  |  |  |  |  |
| Already a Christian                       |  |  |  |  |  |  |  |  |  |  |
| Not receptive                             |  |  |  |  |  |  |  |  |  |  |
| Interrupted                               |  |  |  |  |  |  |  |  |  |  |
| <b>INDIVIDUAL WITNESSING ENCOUNTERS</b>   |  |  |  |  |  |  |  |  |  |  |
| # talked with                             |  |  |  |  |  |  |  |  |  |  |
| # of times Gospel presented               |  |  |  |  |  |  |  |  |  |  |
| 1 <sup>st</sup> -time confession of faith |  |  |  |  |  |  |  |  |  |  |
| Assurance                                 |  |  |  |  |  |  |  |  |  |  |
| Baptisms for Team and Individuals         |  |  |  |  |  |  |  |  |  |  |

As the evangelism team supervisor, I verify that this evangelism team has completed the above hours in personal evangelism ministry and has met with me at least twice during the semester to reflect on the team's witnessing encounters.

SUPERVISOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_